

**CITY OF OAK HILL**

**CITY COMMISSION MEETING**

CITY COMMISSION CHAMBERS – CITY HALL  
234 South US Highway 1  
Oak Hill, FL 32759  
(386) 345-3522



**November 27, 2017  
6:00PM  
MINUTES**

**A. OPENING**

1. Invocation
2. Pledge of Allegiance
3. Roll Call

**Roll Call.**

**Present:** Mayor Gibson, Commission Bracy, Vice Mayor Hyatt, Commissioner Lindlau.

**Absent:** Commissioner Bittle.

**B. PRESENTATIONS**

**C. CITY ADMINISTRATION REPORTS**

1. Review of the Bills and Paid Interim Bills for November 21, 2017  
None

2. FIND Grant – Sunrise Park

The City Administrator informed the Commission that the City received the Florida Inland Navigation Department (FIND) grant. These grant funds will be utilized for design plans for Sunrise Park revitalization and improvements. The Administrator stated that the original concept plans includes a sidewalk along River Road, and she will be recommending the sidewalk be replaced with additional parking down River Road and possibly include a boardwalk. She will keep the commission up to date in this matter.

The City Administrator stated the City Attorney informed her that the City will need a Bond Council to assist the City in entering a loan agreement and he has suggested Bryant, Miller, Olive. They will come before the Commission next meeting and give the Commission their loan recommendations.

Commissioner Bittle requested to utilize the Commission Chambers for the toy give away, as she did the prior year. The Commission agreed by consensus.

**D. CITY ATTORNEY NON-AGENDA ITEMS**

**E. VOLUSIA COUNTY SHERIFF ITEMS**

**F. CITY PLANNER ITEMS**

**G. CITY ENGINEER**

**H. CONSENT AGENDA**

**I. OLD BUSINESS**

1. Final Reading

The City Administrator read the following Ordinance into record by heading only.

**ORDINANCE NO. 2017-08**

**AN ORDINANCE OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED ON SHILOH GROVE ROAD; REDEFINING BOUNDARIES OF THE CITY OF OAK HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**Motion: To approve Ordinance No. 2017-08, Action: Approve, Moved by Commission Bracy, Seconded by Vice Mayor Hyatt. Motion passed unanimously.**

2. Final Reading

The City Administrator read the following Ordinance into record by heading only.

**ORDINANCE NO. 2017-10**

**AN ORDINANCE OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED ON US HIGHWAY 1; REDEFINING BOUNDARIES OF THE CITY OF OAK HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**Motion: To approve Ordinance No. 2017-10: Action: Approve, Moved by Commission Bracy, Seconded by Commissioner Lindlau. Motion passed unanimously.**

**3. Final Reading**

The City Administrator read the following Ordinance into record by heading only.

**ORDINANCE NO. 2017-11**

**AN ORDINANCE OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED AT 141 EAST ARIEL ROAD; REDEFINING BOUNDARIES OF THE CITY OF OAK HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**Motion: To approve Ordinance No. 2017-11, Action: Approve, Moved by Commission Bracy, Seconded by Vice Mayor Hyatt. Motion passed unanimously.**

**J. NEW BUSINESS**

**1.**

The City Administrator read the following Ordinance into record by heading only.

**ORDINANCE NO. 2017 - 12**

**AN ORDINANCE OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA CREATING SECTION 12-2 (CAMPAIGN TREASURER'S REPORTS - ELECTRONIC CAMPAIGN FILING) OF THE CITY CODE OF ORDINANCES REQUIRING FILING OF CAMPAIGN TREASURER'S REPORTS WITH THE VOLUSIA COUNTY SUPERVISOR OF ELECTIONS OFFICE'S ELECTRONIC FILING SYSTEM PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.**

**Motion: To approve Ordinance No. 2017-12, Action: Approve, Moved by Commission Bracy, Seconded by Vice Mayor Hyatt. Motion passed unanimously.**

**K. CITY GOALS**

Water and Sewer

Parks

Concrete Bids for the ECHO grant

**Motion: Accept the proposal from Sanderson Concrete, Action: Approve, Moved by Vice Mayor Hyatt, Seconded by Commission Bracy. Motion passed unanimously.**

**L. BOARDS AND COMMITTEES**

Economic Director

Mike Arman

Economic Development Board

Waterfront Committee

PLDRC (Planning & Land Development Regulation Commission)

Tiny Homes

**The Commission agreed to include Tiny Homes in a future Workshop.**

**Commissioner Bracy stated he would like to also have the Code Enforcement Officer and Building Inspector attend the Workshop.**

Mayor

Parks and Recreational Advisory Board

**M. CITIZEN PARTICIPATION (NON AGENDA ITEMS)**

**N. COMMENTS AND CONCERNS FROM THE COMMISSIONERS**

**O. ADJOURNMENT – 6:40PM**

A handwritten signature in blue ink, appearing to read "D. Gibson", written over a horizontal line.

Douglas A Gibson, Mayor

**ATTEST:**

A handwritten signature in blue ink, appearing to read "K. Evans", written over a horizontal line.

Kohn Evans, City Clerk/Administrator

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.